



Workshop Terms & Conditions

Rates

£50 per hour; £150 per 3hr workshop or £250 per 6hr day. Travel/accommodation expenses will be paid by the venue/organiser.

If the organiser has an acceptable standard rate, this is negotiable. Similarly, if you are a local yarn shop, please get in touch to see what we can arrange.

Travel/Accommodation

I am happy to book any travel required, and will make every effort to find the most affordable travel. Unless otherwise agreed, accommodation will be arranged by the organiser.

Payment for travel/accommodation is usually required prior to the start of the workshop.

Booking

To book a workshop, please download the workshop outline for each class you are interested in, and then send me an email to the address below with dates and details of the courses you wish to book. Once we have agreed a date, the booking is confirmed, and any cancellation will require 2 weeks notice.

In the event of cancellation any outstanding travel expenses will be invoiced immediately. Cancellations made with less than 2 weeks notice will also be invoiced for 50% of the agreed fee.

Tours

I regularly run tours whereby I travel to a number of shops and events to teach, or run my Hat Clinic. These tours generate a lot of interest and classes usually sell out early. When booking a tour I take into account the event's location, and travel costs are usually split between various bookings to reduce expenses.

Equipment/Homework

Details of all required materials and/or homework are provided in the workshop outlines for each class. It is the event organisers responsibility to ensure this information is passed onto class participants, and that all participants arrive fully equipped so that the workshop starts and runs on time. Organisers may wish to include the cost of materials in the workshop fee, or ask participants to arrive early should they wish to purchase items beforehand.

Handouts

Each student will receive printed detailed workshop notes covering all aspects of the class and more. Where classes have greater than 10 students, the event organiser will be required to cover the cost of additional printing.

Email: support@woollywormhead.com

Website: www.woollywormhead.com